

**Alaska Workforce Investment Board  
Executive Committee  
Tuesday, April 8<sup>th</sup>, 2008 – 10:00 a.m.  
Teleconference: 1-800-315-6338, code 2942  
Meeting Minutes**

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**Call to Order** 10:06 a.m. - Andy Baker, AWIB Chair; Neal Foster, Vice Chair, Chair PP/AE and Legislative; Doug Ward, Chair WR/EP; Todd Bergman and MJ Longley, Youth Council Co-Chairs

Staff: Greg Cashen, Executive Director; Bejean Page, Administrative Manager; Barbara Duval, Project Coordinator

Guests: Dave Rees, Scott Clark, Tom Nelson, Fred Villa

**Approval of Agenda**

Neal Foster made a motion to approve the agenda, Todd Bergman seconded. Vote Take. MOTION passed.

**Approval of Minutes – February 10<sup>th</sup>**

Doug Ward made a motion to approve the minutes, MJ Longley seconded. Vote taken. MOTION passed.

**Action Items**

Reviewed and revised the agenda for the upcoming full board meeting to be held May 20<sup>th</sup> & 21<sup>st</sup> in Seward at AVTEC. The time of the AVTEC tour was switched with the board briefings and panel discussions. It was decided that we should invite the Mayor of Seward and other local community members. RAC updates added to the agenda during committee reports P&P/A&E. It was also noted that AWIB staff should contact the RACs to see who will be coming to the meeting. After revisions to the agenda a motion was made by Doug Ward to approve the agenda, seconded by Neal Foster. Vote taken. MOTION passed.

Tom Nelson, Director of ESD with DOLWD was on line to request support from the AWIB to go forward with the

Adult Basic Education (ABE) needs to revise parts of the State of Alaska Unified Plan. modifications of the performance indicators for title 2 of WIA (Greg is this the right program?). This is an annual requirement from the federal government. There were questions asked and answered about how the percentages for year 10 are calculated. It was requested that AWIB staff draft a letter of support from the board that says they were able to review and comment on the modifications.

Motion by Todd Bergman, seconded by Doug Ward. Vote taken. MOTION passed.

## **Discussion Items**

The board retreat will be in Seward at AVTEC on May 19<sup>th</sup>. There are five new board members, Paulette Schuerch, President of Copper River Native Association – Copper River; Sharlene Berg, Director of Lodging for Talkeetna Alaskan Lodge/CIRI Alaska Tourism - Talkeetna; Tony Delia of Tony Delia Enterprises - Anchorage; Jim Lynch, HR Director from Fairbanks Memorial Hospital – Fairbanks and John Cannon from the Mat-Su Services for Children and Adults - Wasilla. Dave Rees and Linda Hulbert were reappointed to the board. Letters from the Governor's Office will be going out to the new members soon. There is one seat left, the Post Secondary Educational Instructor. If there are members in the education industry that have ideas please send in the names. Staff will continue to work on the retreat agenda.

### **• Reports**

1. Director – Greg Cashen
2. Chair – Andy Baker
3. Committees

Neal Foster – P&P/A&E - We have invited the RACs to the board meeting in Seward to get their three top priorities and start dialogue between them. The questionnaire that we looked at for the board retreat is a great way to get the board members involved, tally up the information and bring it to the full board meeting. Legislative - We want to open up the elections so more members are eligible for Chair and Vice Chair so are looking into what strategy we will need going into the next session to be able to change statute.

Doug Ward – WR/EP – We will be meeting on Thursday this week at 2:00. We would like to get the updated training plan template from the adhoc committee that meets at 10:00 a.m. the same day. We will have something for the May meeting.

Todd Bergman/MJ Longley – YC – We had a meeting on 2/15, there are a couple of things we are working on. We went through the YC bylaws and how they relate to the 3 strategic priorities. We need clarity on why we are working on them and how YC fits as a committee within AWIB. We are also working on membership. There is a place on the committee for youth participation. We have a subcommittee that is working on a draft cover letter and application to circulate to get a youth member. We will review that draft at the 5/15 meeting and bring to the full board meeting in Seward.



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- **Other Items:** It was asked if AWIB staff could do something form the board to recognize board members that have resigned.

**Adjournment:** 11:03 a.m. Next Ex Co meeting scheduled for May 13<sup>th</sup>.